

Child Safety Forward Sacramento

Community Representative Role Description

Vision: Sacramento County will eliminate child abuse and neglect deaths and critical injuries, by 2030.

Mission: All Sacramento County Systems will be integral parts of a multidisciplinary system of care to provide support for families.

Positive Outcome Statement: Sacramento County's children, youth, and families will be safe, thriving, and well, by building and strengthening healthy family, school, and community environments that value and support diversity and equity.

Foundational Values:

- Diversity, equity, and inclusion
- Collective responsibility and accountability
- Meaningful parent, youth, and community voice
- The wellbeing of children and families is the responsibility of everyone, and not the individual responsibility of any one system/agency/person.
- Health and well-being are critical. Be mindful of your self-care by prioritizing your mental, emotional, and physical health and well-being.

Community Representatives for Child Safety Forward Sacramento (CSFS): Community Representatives serve as representatives of the stories, voices, and life experiences of those who have had contact with any child and family serving agency/organization in Sacramento County. CSFS is looking for a diverse group of community representatives (parents/caregivers/youth), because meaningful parent, youth, and community voice is essential to our success. Community Representatives promote hope in the community and provide their perspectives on the CSFS Initiative's strategic plan.

Community Representative's Responsibilities:

1. Work with all Prevention Cabinet Members to determine and further the initiative's vision and goals. Be involved with the discussions and decision making.
2. Have an open mind to learning new information as well as sharing information.
3. Identify and create ways to support and engage representatives of diverse communities.
4. Assist, when able, with being a co-presenter, public speaker, contributor to written materials, videos, and social media, etc.
5. Build and strengthen partnerships between community members and child and family serving agencies and organizations (systems), including reaching out to individuals and being a bridge to the community.

Community Representative's Participation:

Community Representatives are expected to:

1. Participate and be engaged in virtual/in-person Prevention Cabinet Meetings on the first Thursday of each month, for up to three (3) hours, for at least one year.
2. Participate in virtual/in-person Subcommittee Meetings once per month, for up to ninety (90) minutes, for at least one year. If a representative is unable to attend, notify the CAPC Administration representative, watch the recording of the meeting, and provide any feedback at the next meeting.

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3. Participate in conversations with challenging and sensitive subject matter.
4. Share your voice and experiences outside of the Prevention Cabinet, to inform broader perspectives on policies and practices, with other parents, members of the Prevention Cabinet, and with the national Child Safety Forward Initiative.
5. Serve as an ambassador and liaison to the community by providing input and feedback on the work being done, and by sharing the outcomes of that work with others.
6. Ask questions, for a better understanding of any subject, as needed.
7. Participate in an orientation (approximately 1 hour) and training (between 30 and 90 minutes), when available.
8. Work with multiple and diverse partners, parents and others involved with Child Safety Forward Sacramento.
9. Have the ability to attend meetings, which may be virtual (ex. Zoom), in-person, and/or a hybrid of the two.
10. Partner with a Prevention Cabinet Member, to orient to Prevention Cabinet processes and identify opportunities for engagement (approximately 1 hour per month).
11. Help guide the work of the cabinet to improve engagement with the community (Spectrum of community engagement)

Community Representatives can expect Child Safety Forward Sacramento to:

1. Provide a stipend to Community Representatives, as compensation for their time.
 - a. Community Representatives will receive the stipend prior to participation, so that it can be used to support their participation in whatever way they deem beneficial (i.e., child care, transportation, technology, etc.)
2. Acknowledge the Community Representative is an expert and an equal contributor, whose contribution is both valuable and essential.
3. Be informative and transparent about the topics discussed.
4. Provide a CAPC Staff member available as a consistent point of contact for any technical questions and concerns, and to provide the monthly stipends prior to participation to allow for appropriate accommodations (child care, transportation, etc.).
5. Provide a Prevention Cabinet member as a partner, available from a system related to their interests, background, and/or experiences, to enhance the learning and experience of the Community Representative and to brief and/or debrief with the Community Representative as needed.
6. Provide a safe environment (i.e., provide warning before discussing and inviting input on topics that may be sensitive, challenging, and/or triggering) and encourage the Community Representative to share their voice and perspective.
7. Be respectful of Community Representative's time and input and provide support to aid participation.
8. Be open and willing to accept constructive feedback as to how we can be better, more supportive partners.